



## PRACTICE MANAGERS PROGRAM

TIME	SUNDAY 29 OCTOBER	ROOM
0830 - 0840	Welcome Reception & Annual General Meeting (AGM) - Optional attendance for delegates	Level 2, Meeting Room 8
0845 – 0925	Let's Network! Get to know your colleagues	Level 2, Meeting Room 8
0930 – 1000	Managing Accreditation – A Systems Approach <b>Speaker:</b> Mr Bret Mannison	Level 2, Meeting Room 8
1000 - 1030	Morning Tea	<b>Outside Meeting Room 8</b>
1030 – 1100	<ul> <li>Congress program: Feedback Matters</li> <li>Speaker: Dr Ruth Ferraro</li> </ul>	Riverside Theatre
1030 – 1125	Performance Management <b>Speaker:</b> Mr David Wenban	Level 2, Meeting Room 8
1130 – 1230	Turning the Key – Practice Management <b>Speaker:</b> Ms Robyn Peters	Level 2, Meeting Room 8
1230 – 1400	Lunch	Exhibition Hall
1400 – 1455	Effective Interviewing <b>Speaker:</b> Mr David Wenban	Level 2, Meeting Room 8
1500 – 1530	Optometrist Study and IT Health Check Speaker: Ms Katarina Steele	Level 2, Meeting Room 8
1400 – 1530	^ Congress program: Ethics and Professionalism: Crossing the Line	Bellevue Ballroom 1
1530 – 1600	Afternoon Tea	Outside Meeting Room 8
1600 – 1655	Staffing Contracts <b>Speaker:</b> Mr David Wenban	Level 2, Meeting Room 8
1700 – 1800	Bullying, Harassment & Discrimination in the Workplace <b>Speaker:</b> Mr Chris Johnson	Level 2, Meeting Room 8
1800 – 1830	Practice Managers' Social Drinks (sponsored by LOGIQC)	Outside Meeting Room 8

^ Session from Congress program recommended by the Practice Managers' Committee for delegates to attend as an alternative from the Practice Managers' program









TIME	MONDAY 30 OCTOBER	ROOM
0830 – 0925	Mindfulness for Stress Management Speaker: Dr Kathryn Choules	Level 2, Meeting Room 8
0930 – 1000	Social Media <b>Speaker:</b> Ms Morag Smith	Level 2, Meeting Room 8
1000 - 1030	Morning Tea	<b>Outside Meeting Room 8</b>
1030 – 1110	Medico-Political Challenges facing Australian Ophthalmologists <b>Speaker:</b> Mr Kerry Gallagher	Level 2, Meeting Room 8
1115 – 1125	Practice Accreditation - RANZCO NUCELUS Program <b>Speaker:</b> Mr Simon Janda (RANZCO staff)	Level 2, Meeting Room 8
1130 – 1140	^Congress program: College Update on Collaborative Care <b>Speaker:</b> Dr David Andrews	Riverside Theatre
1130 – 1230	Practice Accreditation - PracticeHub <b>Speaker:</b> Ms Anna-Maria Gibb	Level 2, Meeting Room 8
1230 - 1400	Lunch	<b>Exhibition Hall</b>
1400 – 1530	Customer Service: The Patient Experience Speaker: Mrs Colleen Sullivan	Level 2, Meeting Room 8
1400 – 1530	^Congress program: The Case for Inclusion	Bellevue Ballroom 1
1530 – 1600	Afternoon Tea	Outside Meeting Room 8
1600 – 1625	Medicare Q&A Session with the Medicare Advisory Committee <b>Speaker:</b> Dr Bradley Horsburgh (Committee Chair)	Level 2, Meeting Room 8
1630 – 1655	*Update: CADUCO Practice Costs Calculator <b>Speaker:</b> Dr Bradley Horsburgh	Level 2, Meeting Room 8
1700 – 1715	Building Partnerships <b>Speaker:</b> Ms Colette Kinsella	Level 2, Meeting Room 8
1900 – 2200	Practice Managers' Social Dinner (Registration required)	The Reveley Bar

\* Topics continued from PM conference 2016 ^ Session from Congress program recommended by the Practice Managers' Committee for delegates to attend as an alternative from the Practice Managers' program

TIME	TUESDAY 31 OCTOBER	ROOM
0830 – 0855	St John Community Transport Service <b>Speaker:</b> Mrs Cheryl Bushe-Jones	Level 2, Meeting Room 8
0900 – 1000	Benchmarking <b>Speaker:</b> Mr Scott Bell	Level 2, Meeting Room 8
1000 – 1030	Morning Tea	Outside Meeting Room 8
1030 – 1125	Terminating the Employment Relationships Do's and Don'ts <b>Speaker:</b> Mr Simon Bibby	Level 2, Meeting Room 8
1130 – 1155	AAPM/UNE – Pathway Guidelines for Practice Managers <b>Speaker:</b> Mrs Colleen Sullivan	Level 2, Meeting Room 8
1200 – 1230	Risk Assessment & Minimisation Strategies: An Orthoptics Perspective <b>Speaker:</b> Ms Jane Schuller	Level 2, Meeting Room 8
1230 – 1400	Lunch	Exhibition Hall
1400 – 1530	Thrive in Your Practice! How to be Emotionally Resilient in Changing Times <b>Speaker:</b> Ms Rachel Green	Level 2, Meeting Room 8
1530 – 1600	Afternoon Tea	Outside Meeting Room 8
1600 – 1730	"Stepping up to the challenges of the future" (Tie in with the Congress program). This jam-packed session will paint a picture of the future of the profession from a non-clinical standpoint. The findings from the official RANZCO Workforce Survey will be presented and followed by a panel discussion aimed at highlighting changes to work patterns, funding and area of need. The Younger Fellows will then reveal what's on the horizon; the rise of the digital era – everything from e-health records to robots. Finally, find out what changes the government is driving regarding CPD and revalidation and how RANZCO can assist you in being prepared and accredited.	Bellevue Ballroom 1
1900 – 2200	Practice Managers' Conference 2017 concludes	